



State of Iowa
Department of Public Safety

Office of the Commissioner

Memorandum

TO: Iowa Sheriff's and Chief's of Police
FROM: Kevin W. Techau, Commissioner
RE: Court Operations
DATE: 8-24-04

As you may have already heard, the Judicial Branch recently announced a number of stringent cost cutting measures. As a result, court operations throughout the state, including all Clerk of Court offices will be closed on the dates listed below.

Mr. David K. Boyd, State Court Administrator, has asked for assistance in notifying Iowa law enforcement officials of the dates in which the clerks office will be closed as well as provide details of procedural changes during this time.

2004 CLOSURE DATES

September 17th
October 11th
November 12th
December 10th

2005 CLOSURE DATES

January 28th
February 21st
March 25th
April 22nd
May 27th

You should be aware that on these closure dates, judges will only be available for emergency matters such as search warrants and there will be no hearings on these dates, so please do not use any of the above listed dates on written citations. Also, if a judge signs a domestic abuse order on one of these dates, it will be routed to the county sheriff's office using the process currently in place for similar situations occurring on a weekend or holiday.

Should you have any questions, you are encouraged to contact the State Court Administrators Office.